

# Student Counseling Service and Using the PAUL System

**Justin Igwe**

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## Student counselling team



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(English)



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**Bernd Rother**  
Student Assistant

## What we do

### We assist students with issues regarding

- Study regulations for various program.
- Course curriculum.
- Course and examination registration.
- University orientation.
- ...other study related matters.

# Contact

You can find us in Room P 1.3.12

## Opening times:

Monday	09:00 – 13:00
Tuesday	09:00 – 13:00
Wednesday	08:00 – 10:00 13:00 – 17:00

ESE counselling email: [ms-ese-owner@lists.upb.de](mailto:ms-ese-owner@lists.upb.de)

Tel: 05251-60-3202

Fax: 05251-60-3873

<http://ei.uni-paderborn.de/studierende/studienberatung.html>

# Introduction to PAUL



- **P**aderborner **A**ssistenzsystem für **U**niversität und **L**ehre  
“Paderborn Assistance System for University and Teaching”  
<https://paul.upb.de>
- Enables students to ...
  - manage their courses,
  - see timetables of lectures and written exams,
  - register courses & exams, and
  - get an overview of exam results.

# Introduction to PAUL

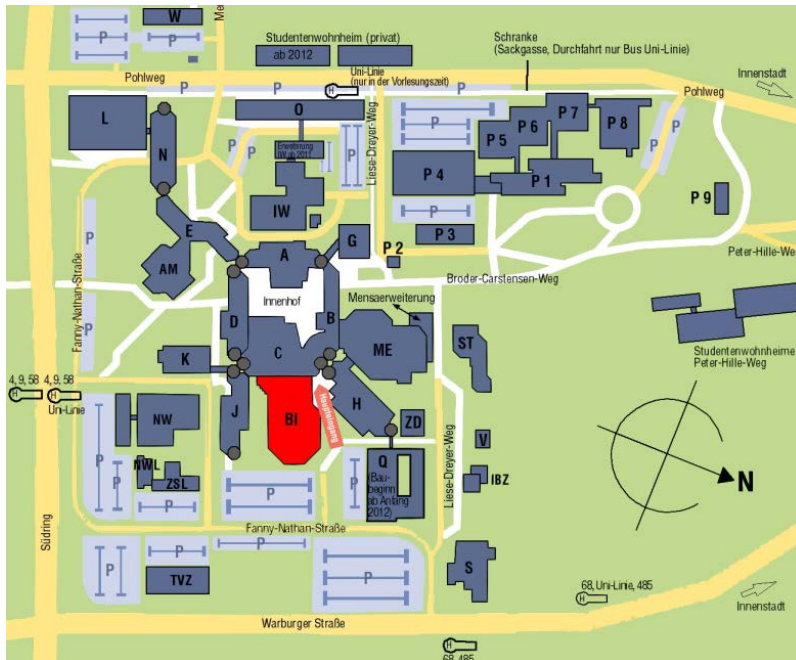
To log into the **PAUL** system, you need an **IMT Account**.

With the IMT account, students can ...

- receive messages from the university administration (Webmail) & Library.
- get access to **PAUL**.
- get access to **koaLA**.
- use the university W-LAN.
- use computers in pool rooms.
- use data storage and personal web space.
- access to some of Microsoft licenses.
- and more!

# How to creat IMT Account (Please visit the Notebook Café!)

- IT assistants in the **Notebook Café** will help you to create your IMT account.
- You can find the **Notebook Café** on the right side of the Library (Bibliothek) entrance.



## Create IMT account yourself

imt.uni-paderborn.de

STUDIERENDE MITARBEITENDE EXTERNE BEREICHE ADMINISTRATOREN

Universität Paderborn → Zentrum für Informations- und Medientechnologien (IMT)

### Zentrum für Informations- und Medientechnologien (IMT)

#### Nachrichten

Seminare des Bereiches Medien des IMT im SS 2015

20.03.2015 | Auch im Sommersemester 2015 bietet der Bereich Medien des IMT wieder mehrere Seminare an.

**IMT: Medien**

→ WEITERLESEN

Präsident des Bundesamtes für Sicherheit in der Informationstechnik Michael Hange Hauptredner beim 10. Tag der IT-Sicherheit am 26. März

20.03.2015 | Am Donnerstag, 26. März, findet von 9 Uhr bis 16.45 Uhr auf dem Campus der Universität Paderborn (Gebäude O) der 10. Tag der IT-Sicherheit statt.

→ WEITERLESEN

Öffnungszeiten Servicecenter Medien

**SIE INTERESSIEREN SICH FÜR:**

- BERATUNG
- HILFE ZU IMT-DIENSTEN
- SERVICEZEITEN
- KONTAKT
- ANFAHRT / LAGEPLAN

**DIENSTESTATUS**

Dienststatus

IMT:

**Häufig besuchte Seiten**

- Uni-Account
- WLAN

imt.upb.de → Uni Account




# Create IMT account yourself

imt.uni-paderborn.de/uni-account/

SCHNELLZUGRIFF ↓ KONTAKT DE | EN Suchen

UNIVERSITÄT PADERBORN ZENTRUM FÜR INFORMATIONEN- UND MEDIENTECHNOLOGIEN (IMT)

ANLAUFSTELLEN KOMPETENZEN IT-DIENSTE ONLINE-PORTALE ÜBER UNS



STUDIERENDE MITARBEITENDE EXTERNE BEREICHE ADMINISTRATOREN

Universität Paderborn → Zentrum für Informations- und Medientechnologien (IMT) → Uni-Account

**Uni-Account**

Für die Nutzung der IT-Dienste der Universität Paderborn ist ein Uni-Account notwendig. Dieser kann beim Zentrum für Informations- und Medientechnologien (IMT) eingerichtet werden und ist i. d. R. für die Dauer der Zugehörigkeit zur Universität Paderborn gültig.

**SIE INTERESSIEREN SICH FÜR:**

- ERSTELLUNG EINES UNI-ACCOUNTS (STUDIERENDE)
- ERSTELLUNG EINES UNI-ACCOUNTS (LEHRENDE U. ANGESTELLTE)
- ERSTELLUNG EINES UNI-ACCOUNTS (GÄSTE)

**Create Uni account**



imt.upb.de → Uni Account → Erstellung eines Uni-Account (studierende)

# Create IMT account yourself

https://hilfe.uni-paderborn.de/Erstellung\_eines\_Uni-Accounts\_%28Studierende%29

Seite [Diskussion](#) [Lesen](#) [Quelltext anzeigen](#) [Versionsgeschichte](#)


## Erstellung eines Uni-Accounts (Studierende)

 This article is only a *draft*. Information provided here is most possibly incomplete and/or imprecise. Feel free to help us by [expanding it](#) .

Jede(r) Studierende, die/der sich **neu und zum ersten mal** an der Universität Paderborn eingeschrieben hat, bekommt an die Heimat-Adresse einen Brief geschickt, in dem eine TAN enthalten ist. Diese TAN wird für die Erstellung des Uni-Accounts benötigt. Der Uni-Account kann von einem beliebigen Platz mit Internetverbindung aus erstellt werden.

### Was ist zu tun?

[[Bearbeiten](#)]

- Die [Benutzerverwaltung](#)  besuchen
- Uni-Account freischalten
- Benutzername + Passwort vergeben

### Schritt-für-Schritt-Anleitung

Als Studierende(r) verwenden Sie bitte die Transaktionsnummer (TAN), die Ihnen per Post zugesandt wurde. Dazu gehen Sie an einem beliebigen Rechner mit Internetverbindung auf die Webseiten der [Benutzer](#) unter „[Uni-Account freischalten \(mittels TAN\)](#)“ neben dem Punkt „[Transaktionsnummer \(TAN\) verwenden](#)“ auf „[Weiter](#)“.

**>>> Uni-Account freischalten (mittels TAN)**

Wenn Sie eine Transaktionsnummer (TAN) besitzen, können Sie sich damit jetzt Ihren Uni-Account erzeugen. Auch ein neuer Benutzerstatus muss ggf. mit einer TAN bestätigt werden.

Transaktionsnummer (TAN) verwenden → Weiter

Geben Sie nun die TAN ein und klicken Sie auf „Anmelden“, dann können Sie sich einen Nutzernamen und ein Passwort erstellen.

**Willkommen im IMT!**

imt.upb.de  Uni Account  Erstellung eines Uni-Account  weiter  
(studierende)

# Using PAUL - Login

The screenshot shows the PAUL login page. The browser address bar is highlighted with a red box, showing the URL <https://paul.uni-paderborn.de/>. The page header features the University of Paderborn logo and the text "UNIVERSITÄT PADERBORN Die Universität der Informationsgesellschaft". A login form is highlighted with a red box, containing the fields "Benutzername: IMT user name" and "Passwort: .....", along with an "Anmelden" button and language selection options for "Deutsch" and "English". Below the header, there are navigation icons for "Home", "Vorlesungsverzeichnis", "Hilfe", and "Bewerbung". The main content area is titled "Willkommen bei PAUL, dem Paderborner Assistenzsystem für Universität und Lehre." and includes a welcome message, a list of direct links, and a legal notice.

Probleme beim Einloggen in PAUL

**Willkommen bei PAUL,**  
dem Paderborner Assistenzsystem für Universität und Lehre.

Bitte melden Sie sich oben rechts auf dieser Seite mit Ihrem Uni-Account an. Nutzen Sie möglichst die aktuelle Version Ihres Browsers um PAUL in allen seinen Funktionalitäten optimal nutzen zu können!


Direkt zu:

- [Aktuelle Informationen](#)
- [Anmeldephasen](#)
- [Prüfungsanmeldung](#)
- [Aktuelle Hinweise der KW](#)

[Rechtlicher Hinweis an Lehrbeauftragte](#)


## Using PAUL - Home

← → ↻ 🏠 <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N000000000000001,-N000435,-Awelcome> ☆

 UNIVERSITÄT PADERBORN  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log out

[Home](#) [Timetable](#) [Course Catalogue](#) [Study](#) [Applications](#) [My Files](#) [Help](#)

 PAUL  
Paderborn Administration der Universität und Lern

**Welcome, XXXX**

**Activities for: 02.10.2014**

**Today's Events:**

[Schedule](#)

**There are no appointments scheduled!**

**Incoming messages:**

[Archive](#)

Date	Time	Sender	Subject	Action
25.06.2014	08:39	System	Typisierungsaktion	Delete
24.06.2014	08:11	System	Training, Coaching, Teamplying, Mit TecUP zum StartUP.	Delete
26.05.2014	15:38	System	Präsidentenwahl: Hochschulöffentliches Hearing	Delete
14.01.2014	11:37	System	Befragung zum Thema Unternehmensgründung und Selbstständigkeit	Delete
17.12.2013	11:08	System	Wichtige Hinweise zur Rückmeldung zum Sommersemester 2014	Delete
25.06.2013	16:03	System	Umfrage Attraktivität von Regionen	Delete

## Using PAUL - Timetable

Export

### Schedule

Schedule for 30.09. to 06.10.

Today CW 40 30.09.2013 - 06.10.2013 Refresh Day Week Month Printable version

Time	Mon 30.09.	Tue 01.10.	Wed 02.10.	Thu 03.10.	Fri 04.10.	Sat 05.10.	Sun 06.10.
07:00							
07:15							
07:30							
07:45							
08:00							
08:15							
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11:30							
11:45							
12:00							
12:15							
12:30							
12:45							

# Using PAUL – Course Catalogue

← → ↻ 🏠 <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N26168202168> 🔍 ☆ ☰

**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_

Deutsch English log out

Home Timetable **Course Catalogue** Study Applications My Files Help

**Search Courses**  
Winter 2013/14  
Summer 2013  
Winter 2012/13  
Summer 2012  
Winter 2011/12  
Summer 2011  
Winter 2010/11  
Summer 2010  
Winter 2009/10  
Summer 2009

## Course Catalogue

Using the task bar on your left you can navigate your way through the course catalogue.

### Course Registration

Course Registration takes place during the **course registration period**. You can register by clicking on the button "Study".

PAUL

## Using PAUL - Study

← → ↻ 🏠 <https://paul.uni-paderborn.de/scripts/mgrqjspi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N26168202168> main\_eng

**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log out

Home Timetable Course Catalogue **Study** Applications My Files Help

**Current Semester**  
**Exam Information**

**Studies:**

**Course Enrolment**

During the **registration period** you can enrol for your courses here. You can also find the current registration period and further information by clicking on "Help".

- There is a limit of 44 ECTS points per semester. This means that you can register for courses worth a total of 44 ECTS points per semester. Courses which have no information about ECTS points are considered to be worth 3 ECTS points. For further information click [here](#).
- Please note: before you can enrol for a course within a module, you must register for that module first.
- Please note that if you are enrolled for a course, you are not automatically registered for the exam! In most courses you have to register for the exam separately.
- If you are enrolled for modules within the Faculty of Business Administration and Economics and for IBS you will be automatically registered for the module exam.

**My Enrolment Status**

Here you can see if your course enrolments are pending, have been accepted or have been rejected. You will automatically receive a system message informing you of any change in your registration status.

**Module Overview**

If your programme is modularised, you can view all the modules that you have registered for to date.

**Course Overview**

You can view all your accepted course registrations here.

**Subject Choice**

If your exam regulations offer a choice of major or minor you can select your concentration here. Please ensure that you adhere to the rules pertaining to the particular exam regulations.

**Choice of Specialisation Area**


In some programmes, e.g. the Master degree programme in Computer Science, it is no longer possible to pick your concentration yourself online. Please hand in the [application sheet](#) to the Central Examination Office. Forms are available outside the office or online as well. Processing your choice may take a day or two, so please choose your concentration early. You will have to make your choice before picking/applying the second module in your concentration, otherwise you will not be able to register correctly for examinations and/or lectures.

**Registration for Language Courses in the Centre for Language Studies (Zentrum für Sprachlehre, ZfS)**

Here you can register for all the language courses offered by the **Centre for Language Studies** (audit). However, if your exam regulations require certain language courses, you should go to "Course Registration" on the menu at left (regular student enrolment).

## Using PAUL – Choosing specialization

← → ↻ 🏠 <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N0000000000000001,-N000435,-Awelcome> ☆

 UNIVERSITÄT PADERBORN  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English

Home Timetable Course Catalogue **Study** Applications My Files Help

**Electives**

**Studies Electrical Systems Engineering Master v1 (AM12/12) for XXXXX**

Specialization (01.01.04 - 31.12.20) (Selectable: 1) to select: 0 Select electives

Signal and Information Processing	Selected <input checked="" type="checkbox"/>
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**Current Semester**  
Course Registration  
My Registration  
My Modules  
Course Overview  
**Subject Choice**  
Language Course -  
Registration (ZFS)  
Exam Information



# Using PAUL – Course registration

The screenshot shows a web browser window with the URL <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N000000000000001,-N000435,-Awelcome>. The page header features the University of Paderborn logo and the text "UNIVERSITÄT PADERBORN Die Universität der Informationsgesellschaft". A navigation bar includes icons for Home, Timetable, Course Catalogue, Study (highlighted with a red box), Applications, My Files, and Help. A language selector shows "Deutsch" and "English" options, along with a "log" button. The main content area is titled "Registration for modules and courses" and lists "Electrical Systems Engineering Master v1 (AM12/12) >". Below this, a bulleted list of module groups is shown: Introduction to ESE, Management and Application, Fundamentals of ESE, Specialization, Electrical Systems Engineering, Projects, and General Studies. A "Wichtige Hinweise:" section provides a warning that the PAUL interface is not self-explanatory and refers to curriculum information on the university's website. A left sidebar contains a menu with "Current Semester" and "Course Registration" (highlighted with a red box) as the active selection.

← → ↻ 🏠 <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N000000000000001,-N000435,-Awelcome> ☆

**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log

Home Timetable Course Catalogue **Study** Applications My Files Help

**Current Semester**  
**Course Registration**  
My Registration  
My Modules  
Course Overview  
Subject Choice  
Language Course - Registration (ZfS)  
Exam Information

## Registration for modules and courses

Electrical Systems Engineering Master v1 (AM12/12) >

- Module Group: Introduction to ESE
- Module Group: Management and Application
- Module Group: Fundamentals of ESE
- Specialization
- Electrical Systems Engineering
- Projects
- General Studies

**Wichtige Hinweise:**

The PAUL interface is not self-explanatory at many points regarding the requirements. Refer to the material (Degree Plans, etc.) on: <http://ei.uni-paderborn.de/english/education/curriculum.html>

## Using PAUL – Course registration

← → ↻ ↗ <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=REGISTRATION&ARGUMENTS=-N261682021682> 7373689,-N0,-N34844366906

**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: Deutsch English log out

Home Timetable Course Catalogue **Study** Applications My Files Help

**PAUL**  
Paderborn University of Applied Sciences

**Current Semester**  
**Course Registration**  
My Registration  
My Modules  
Course Overview  
Subject Choice  
Language Course - Registration (ZfS)  
Exam Information

**Courses offered for registration**  
**Electrical Systems Engineering Master v1 (AM12/12) > Fundamentals of Electrical Systems Engineering**

Course offering	Instructors	Reg. deadl. Max.   Reg.part.	
<b>M.048.9057 High-Frequency Engineering (WS 2013/14)</b> N.N.		<b>31.10.2013</b>	<b>Register</b>
K.048.26018 High Frequency Engineering (Exams: Prüfungsleistung)			
L.048.24007 Hochfrequenztechnik Prof. Dr. Reinhold Noé Tue, 15. Oct. 2013 [14:00] - Th, 6. Feb. 2014 [07:00]		31.10.2013 -   2	
L.048.26018 High Frequency Engineering Prof. Dr. Reinhold Noé Tue, 15. Oct. 2013 [14:00] - Th, 6. Feb. 2014 [07:00]		31.10.2013 -   11	
<b>M.048.9058 Mechatronics and Electrical Drives (WS 2013/14)</b> N.N.		<b>31.10.2013</b>	<b>Register</b>
K.048.27006 Mechatronics and Electrical Drives (Exams: Prüfungsleistung)			
L.048.27006 A Mechatronics and Electrical Drives Prof. Dr. Joachim Böcker Wed, 16. Oct. 2013 [09:00] - Wed, 5. Feb. 2014 [11:00]		31.10.2013 -   26	
L.048.27006 Mechatronics and Electrical Drives Prof. Dr. Joachim Böcker Wed, 16. Oct. 2013 [09:00] - Wed, 5. Feb. 2014 [11:00]		31.10.2013 -   4	
<b>M.048.9059 Software Engineering (WS 2013/14)</b> N.N.		<b>31.10.2013</b>	<b>Register</b>

## Using PAUL – Course registration

https://paul.uni-paderborn.de/scripts/mgrqispi.dll

UNIVERSITÄT PADERBORN  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log out

Home Timetable Course Catalogue **Study** Applications My Files Help

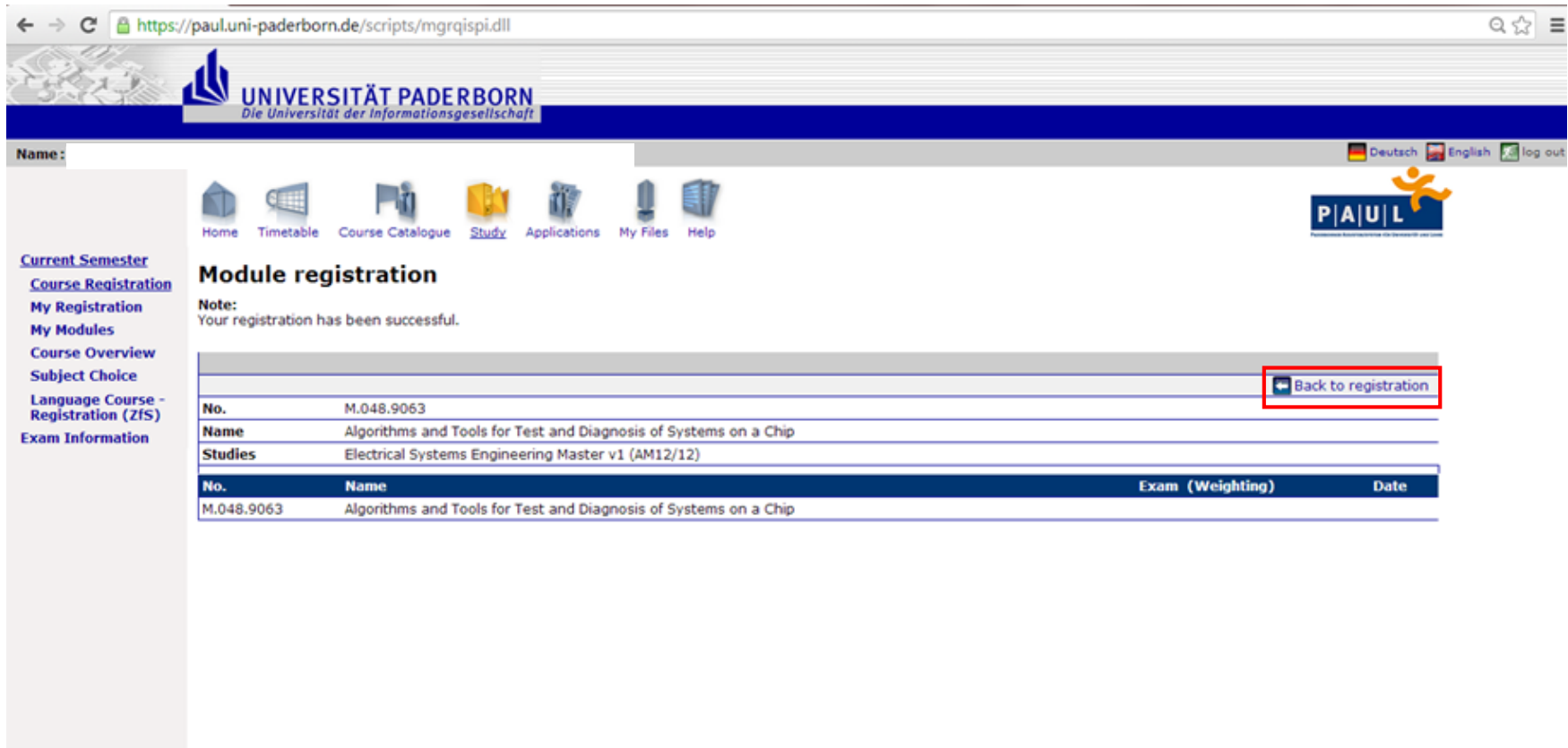
**Module registration**

**Note:**  
Please check the registration data below. Confirm to register.

<b>No.</b>	M.048.9063		
<b>Name</b>	Algorithms and Tools for Test and Diagnosis of Systems on a Chip		
<b>Studies</b>	Electrical Systems Engineering Master v1 (AM12/12)		
<b>No.</b>	<b>Name</b>	<b>Exam (Weighting)</b>	<b>Date</b>
M.048.9063	Algorithms and Tools for Test and Diagnosis of Systems on a Chip		

**Confirm**

# Using PAUL – Course registration



The screenshot shows the PAUL (Paderborn Academic User Login) interface. The browser address bar displays <https://paul.uni-paderborn.de/scripts/mgrqispi.dll>. The header includes the University of Paderborn logo and navigation links: Home, Timetable, Course Catalogue, Study, Applications, My Files, and Help. A language selector shows 'Deutsch' and 'English', along with a 'log out' button. The main content area is titled 'Module registration' and displays a 'Note: Your registration has been successful.' message. Below this, a table lists the registered module details:

<a href="#">← Back to registration</a>			
<b>No.</b>	M.048.9063		
<b>Name</b>	Algorithms and Tools for Test and Diagnosis of Systems on a Chip		
<b>Studies</b>	Electrical Systems Engineering Master v1 (AM12/12)		
No.	Name	Exam (Weighting)	Date
M.048.9063	Algorithms and Tools for Test and Diagnosis of Systems on a Chip		

## Using PAUL – Course registration

**Registration for modules and courses**  
Electrical Systems Engineering Master v1 (AM12/12) > Electrical Systems Engineering

Course offering	Reg. deadl.	Max.   Reg. part.
<b>M.048.9061 Statistical Learning and Pattern Recognition (SS 2013)</b> N.N.	26.04.2013	
K.048.23012 Statistical Learning and Pattern Recognition (Exams: Prüfungsleistung)		
<b>L.048.23012 Statistical Learning and Pattern Recognition</b> Prof. Dr. Reinhold Hab-Umbach Tue, 8. Apr. 2014 [14:00] - Tue, 15. Jul. 2014 [15:45]	25.04.2014 -   23	
<b>M.048.9063 Algorithms and Tools for Test and Diagnosis of Systems on a Chip (SS 2014)</b> N.N.	25.04.2014	<input type="button" value="Cancel"/>
K.048.25016 Algorithms and Tools for Test and Diagnosis of Systems on Chip (Exams: Prüfungsleistung)		
<b>L.048.25016 Algorithms and Tools for Test and Diagnosis of Systems on Chip</b> Prof. Dr. Sybille Hellebrand; . Mitarbeiter	25.04.2014 -   26	<input type="button" value="Register"/>
<b>M.048.9064 Cognitive Systems Engineering - Special Topics (SS 2013)</b> N.N.	26.04.2013	
K.048.62008 Cognitive Systems Engineering C - GET Research Seminar		
<b>L.048.62008 Cognitice Systems Engineering C - GET Research Seminar</b> Prof. Dr. Bärbel Mertsching Wed 9. Apr 2014 [16:30] - Wed 16. Jul 2014 [16:30]	25.04.2014 -   4	<input type="button" value="Register"/>

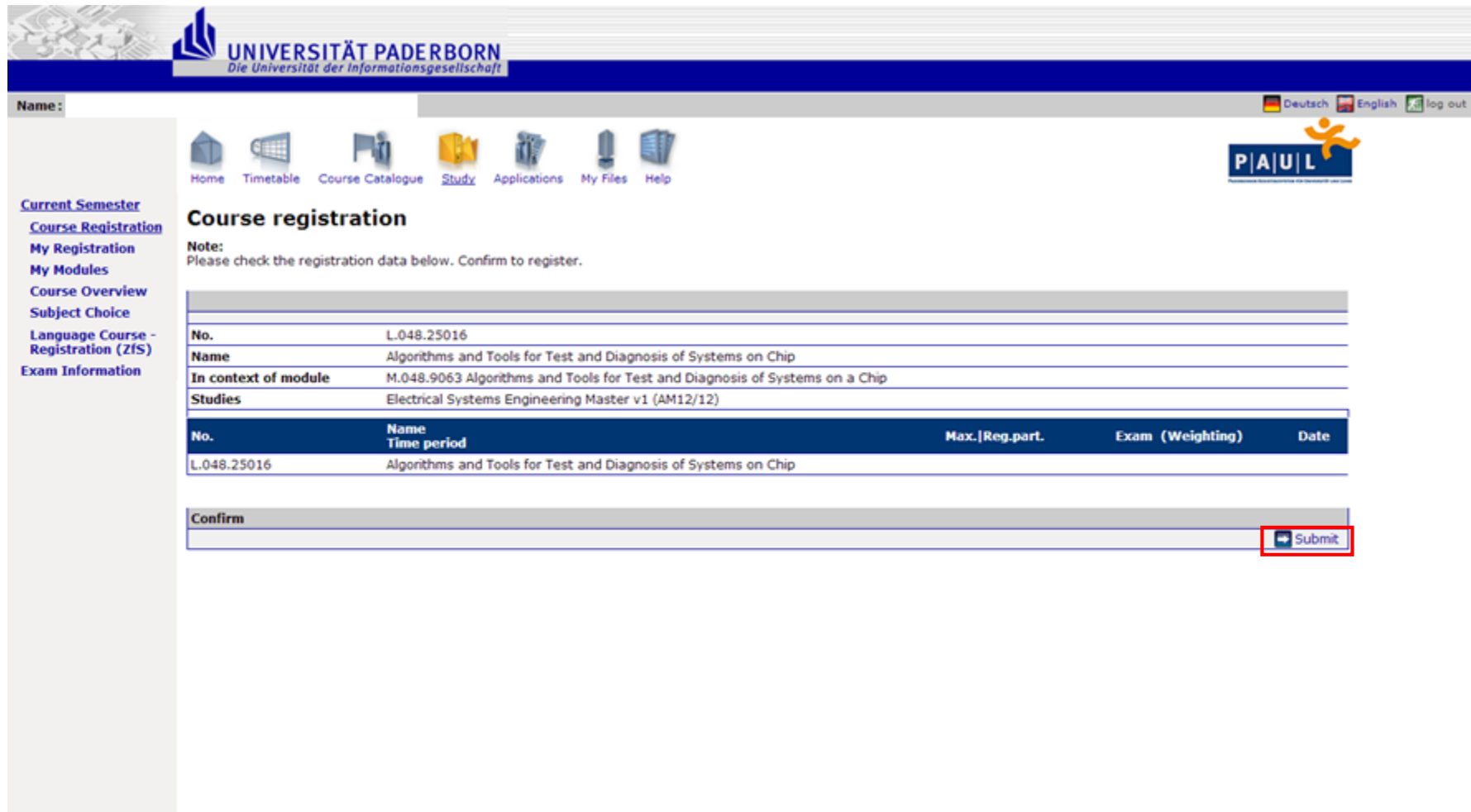
## Using PAUL – Course registration

The screenshot shows the PAUL (Paderborn Academic User Login) interface. The header includes the University of Paderborn logo and the tagline 'Die Universität der Informationsgesellschaft'. Navigation icons for Home, Timetable, Course Catalogue, Study, Applications, My Files, and Help are visible. The PAUL logo is also present. The main content area is titled 'Course registration' and displays details for a specific course. A 'Next' button is highlighted with a red box.

**Course registration**

No.	L.048.25016	
Name	Algorithms and Tools for Test and Diagnosis of Systems on Chip	
In context of module	M.048.9063 Algorithms and Tools for Test and Diagnosis of Systems on a Chip	
Studies	Electrical Systems Engineering Master v1 (AM12/12)	
No.	Name Time period	Max.   Reg. part.
L.048.25016	Algorithms and Tools for Test and Diagnosis of Systems on Chip	-   26

## Using PAUL – Course registration



**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log out

Home Timetable Course Catalogue **Study** Applications My Files Help

**Course registration**

**Note:**  
Please check the registration data below. Confirm to register.

<b>No.</b>	L.048.25016			
<b>Name</b>	Algorithms and Tools for Test and Diagnosis of Systems on Chip			
<b>In context of module</b>	M.048.9063 Algorithms and Tools for Test and Diagnosis of Systems on a Chip			
<b>Studies</b>	Electrical Systems Engineering Master v1 (AM12/12)			
<b>No.</b>	<b>Name</b>	<b>Max.   Reg. part.</b>	<b>Exam (Weighting)</b>	<b>Date</b>
L.048.25016	Algorithms and Tools for Test and Diagnosis of Systems on Chip			

**Confirm**

## Using PAUL – Course registration

UNIVERSITÄT PADERBORN  
Die Universität der Informationsgesellschaft

Name:  Deutsch English log out

Home Timetable Course Catalogue Study Applications My Files Help

**Course registration**

Note:  
Your registration has been successful.

[Back to registration](#)

<b>No.</b>	L.048.25016			
<b>Name</b>	Algorithms and Tools for Test and Diagnosis of Systems on Chip			
<b>In context of module</b>	M.048.9063 Algorithms and Tools for Test and Diagnosis of Systems on a Chip			
<b>Studies</b>	Electrical Systems Engineering Master v1 (AM12/12)			
<b>No.</b>	<b>Name Time period</b>	<b>Max.   Reg. part.</b>	<b>Exam (Weighting)</b>	<b>Date</b>
L.048.25016	Algorithms and Tools for Test and Diagnosis of Systems on Chip			



## Using PAUL – Course registration

**UNIVERSITÄT PADERBORN**  
Die Universität der Informationsgesellschaft

Name: \_\_\_\_\_ Deutsch English log out

Home Timetable Course Catalogue **Study** Applications My Files Help

**PAUL**

**Registration for modules and courses**  
Electrical Systems Engineering Master v1 (AM12/12) > Electrical Systems Engineering

Registration for modules and courses

Course offering	Reg. deadl.
Instructors	Max.   Reg. part.
Time period	
Registration group	
<b>M.048.9061 Statistical Learning and Pattern Recognition (SS 2013)</b> N.N.	26.04.2013
K.048.23012 Statistical Learning and Pattern Recognition (Exams: Prüfungsleistung)	
<b>L.048.23012 Statistical Learning and Pattern Recognition</b> Prof. Dr. Reinhold Häb-Umbach Tue, 8. Apr. 2014 [14:00] - Tue, 15. Jul. 2014 [15:45]	25.04.2014 -   23
<b>M.048.9063 Algorithms and Tools for Test and Diagnosis of Systems on a Chip (SS 2014)</b> N.N.	25.04.2014 <input type="button" value="Cancel"/>
K.048.25016 Algorithms and Tools for Test and Diagnosis of Systems on Chip (Exams: Prüfungsleistung)	
<b>L.048.25016 Algorithms and Tools for Test and Diagnosis of Systems on Chip</b> Prof. Dr. Sybille Hellebrand; . Mitarbeiter	25.04.2014 -   27 <input type="button" value="Cancel"/>
<b>M.048.9064 Cognitive Systems Engineering - Special Topics (SS 2013)</b> N.N.	26.04.2013
K.048.62008 Cognitive Systems Engineering C - GET Research Seminar	
<b>L.048.62008 Cognitice Systems Engineering C - GET Research Seminar</b> Prof. Dr. Bärbel Mertsching Wed, 9. Apr. 2014 [16:30] - Wed, 16. Jul. 2014 [16:30]	25.04.2014 -   4 <input type="button" value="Register"/>

# Using PAUL – Exam registration

The screenshot shows the PAUL website interface. At the top, there is a header for 'UNIVERSITÄT PADERBORN Die Universität der Informationsgesellschaft'. Below the header, there is a navigation bar with icons for Home, Timetable, Course Catalogue, Study, Applications, My Files, and Help. The 'Study' icon is highlighted. On the right side of the navigation bar, there are language options for 'Deutsch' and 'English', and a 'log out' button. The PAUL logo is also visible in the top right corner.

On the left side, there is a sidebar menu with the following items:

- Current Semester
- Exam Information** (highlighted with a red box)
- Online exam registration
- My Exams
- Exam Results
- Record of Achievement
- Achievement
- Documents
- Applications

The main content area is titled 'My exams' and contains the following text:

On this page you can **de-register** from exams.

During the enrolment period, you can de-register from courses by clicking on **Current Semester / My Registration** in the relevant courses or modules listed. Likewise you can de-register from exams, which you can then re-register for in a future term. Your enrolment in the course/ module will not be affected by exam registration or de-registration.

If you choose to take the exam in a later semester, you are required to register again.

If you wish to withdraw from an exam registration after the online enrolment period you need to hand in a written notice at the central "Prüfungssekretariat" at the relevant office.

**Achievement**

Here you get an overview of all the modules that are part of your programme. Exams you have taken as well as your grades will appear here in the correct module.

**Record of Achievement**

Here you can see your exams for the current semester. This includes the exams you have registered for and not yet taken as well as exams you have already taken including your grades.

**Exam Results**

On this page you can view all your results from courses, modules and final exams that you have completed; the results are listed by semester. As soon as the results have been posted you can view them here.

## Registration/ de-registration of exams

- Mode of examinations are described in the course information
  - Written exams have only one date for every student.
  - Oral exam dates must be arranged with the corresponding professor and signed in by student.
- Exam dates are mostly given by the professors.
- Exams can be taken during semester break.
- Registration phase should be well taken note of to avoid delay in completion of study.
- It is recommended to register for exams in every registered course.
- It is necessary to **register all exams in PAUL**, despite their mode (oral / written)!
- If you do not register an exam in PAUL, you will not receive the mark in PAUL!

## Registration/ de-registration of exams

- An examination can only be cancelled at least one week before examination date otherwise, it is considered a failure if the student does not appear!
- Due to illness, an examination can be cancelled within the last week before the examination date by submitting a doctor's report at the exams office.
- For more information regarding examination regulations for MS-ESE, please read the regulation handbook.

[https://ei.uni-paderborn.de/fileadmin/elektrotechnik/Formalitaeten/Ordnungen/Electrical\\_Systems\\_Engineering/Examination/po-ms-ese-en.pdf](https://ei.uni-paderborn.de/fileadmin/elektrotechnik/Formalitaeten/Ordnungen/Electrical_Systems_Engineering/Examination/po-ms-ese-en.pdf)

## Using PAUL – Exam registration

The screenshot shows the PAUL website interface for exam registration. The browser address bar displays the URL: <https://paul.uni-paderborn.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXAMREGISTRATION&ARGUMENTS=-N26168202>. The page header includes the University of Paderborn logo and navigation links like Home, Timetable, Course Catalogue, Study, Applications, My Files, and Help. A sidebar on the left lists navigation options such as Current Semester, Exam Information, Online exam registration, My Exams, Exam Results, Record of Achievement, Documents, and Applications. The main content area is titled "Exams offered for registration" and features a table with columns for No., Course/module, Examination, and Date. A "Choose a semester" dropdown is set to "WS 2013/14". The table lists several exam entries, with a "register" button highlighted in a red box for the entry "L.048.28009 Mikrossystemtechnik (Projekt)".

No.	Course/module	Examination	Date
L.048.11006	Mikrossystemtechnik (M.048.9081 Micro-Electromechanical Systems, K.048.11006 Mikrossystemtechnik)	Prüfungsleistung 1. Date	Time tbd
L.048.11006 A	Micro-Electromechanical Sytems/Mikrossystemtechnik (M.048.9081 Micro-Electromechanical Systems, K.048.11006 Mikrossystemtechnik)	Prüfungsleistung 1. Date	Time tbd
L.048.28009	Mikrossystemtechnik (Projekt) (M.048.2801 Projektarbeit I, K.048.28009 Mikrossystemtechnik (Projekt))	Projektarbeit 1. Date	<input type="button" value="register"/>
L.048.28009	Mikrossystemtechnik (Projekt) (M.048.2802 Projektarbeit II, K.048.28009 Mikrossystemtechnik (Projekt))	Projektarbeit 1. Date	Time tbd

## Using PAUL – Exam registration

The screenshot displays the PAUL system interface for the University of Paderborn. The user is logged in as Hamed Piarehzadeh Zeidani. The main content area shows the 'Study Results for: Hamed Piarehzadeh Zeidani' for the 'Electrical Systems Engineering Master v1 (AM12/12)'. The results are organized into several sections: Elektrotechnik, Fundamentals of Electrical Systems Engineering, Specialization (Signal and Information Processing), and Electrical Systems Engineering. Each section contains a table of modules with columns for Date, Credits, Accounted, Grade, and Status. The 'Record of Achievement' link in the left sidebar is highlighted with a red box.

**Current Semester**  
**Exam Information**  
 Online exam registration  
 My Exams  
**Exam Results**  
 Record of Achievement  
 Achievement  
 Documents  
 Applications

**Study Results for: Hamed Piarehzadeh Zeidani**

**Electrical Systems Engineering Master v1 (AM12/12)**

	Date	Credits	Accounted	Grade	Status
<b>Elektrotechnik</b>					
M.048.9051	Advanced System Theory	6,0	6,0	1,3	✓
M.048.9052	Modeling and Simulation				
M.048.9053	Management of Technical Projects	3,0	3,0	1,3	✓
M.048.9054	Topics in Systems Engineering	3,0	3,0	1,0	✓
<b>Fundamentals of Electrical Systems Engineering</b>					
M.048.9055	Introduction to Algorithms	6,0	6,0	1,7	✓
Sum Fundamentals of Electrical Systems Engineering		Σ 6,0	6,0		
In this area 2 modules have to be accounted.					
In this area 12,0 credits will be counted.					
<b>Specialization</b>					
<b>Signal and Information Processing</b>					
M.048.9060	Statistical Signal Processing	6,0	6,0	2,7	✓
M.048.9061	Statistical Learning and Pattern Recognition	6,0	6,0	2,7	✓
L.048.23017	Advanced Topics in Robotics	6,0	6,0	1,3	✓
M.048.9068	Knowledge Engineering	6,0	6,0	1,0	✓
Sum Signal and Information Processing		Σ 24,0	24,0	1,9	✓
In this area 2 modules have to be accounted.					
In this area 24,0 credits will be counted.					
Sum Specialization		Σ 24,0	24,0		✓
In this area 24,0 credits will be counted.					
<b>Electrical Systems Engineering</b>					
M.048.9071	Robotics	6,0	6,0	2,7	✓

## Important notes!

- Make sure to register courses and exams within the appropriate registration phases.
- Registration phases ...
  - Via PAUL system messages.
  - On this website (unfortunately in German only):  
<http://www.uni-paderborn.de/studium/paul-info/fristen-und-termine/>
  - Via the MS ESE mailing list/ facebook.
- Current registration phases:
  - Modules & Courses: 12. 10. 2015 – 06. 11. 2015 (23:59)
  - Exams: 26. 10. 2015 – 26. 11. 2015 (Next phase is in March!!!)
  - Language course: 23.10.2015 (Please contact Mr. Thordsen)

# Important notes!

- During course registration
  - Register the module first.
  - Register the course from within the desired module.
  
- During exam registration
  - Do **register** for exams of your courses even if you are not sure of taking the exam (you can always cancel it).
  - It is not possible to register for an exam after the registration phase has ended.
  - If you then intend not to take an exam cancel it **one week before** the scheduled date. Otherwise not attending results in failing the exam.
  - If you get ill on the day of the exam and you cannot show up, go to the doctor and get a **doctor's report**. Otherwise this would also result in a fail.



## If you need help

- If there are technical problems, such as ...
- ... modules not shown in your PAUL view.
- ... courses not shown in your PAUL view.
- ... modules, courses, exams cannot be registered (during the registration phase).
- ... cancellation link not shown, etc.

Visit the PAUL office hour of **Mr. Bober**:

- [paul@upb.de](mailto:paul@upb.de)
- Room: P1.6.10.2
- Times: 

Monday:	10:00 – 11:00
Tuesday:	13:00 – 15:00
Wednesday:	13:00 – 15:00
Thursday :	13:00 – 15:00

## Quick Links

- PAUL:  
<http://paul.upb.de>
- Course curriculum:  
<http://ei.upb.de/en/alt/startseite/english/education/curriculum.html>
- Course and exam registration phases (German site):  
<https://www.uni-paderborn.de/studium/paul-info/fristen-und-termine/>
- PAUL Office Hour of Mr. Bober:  
<http://www-srt.upb.de/paul.html>
- Language course:  
<http://www.wipdaf-deutschkurse-muenster.de/kursanmeldung-uni-paderborn/>

# THANK YOU FOR YOUR ATTENTION!