

Important Information: Selecting and Changing Courses

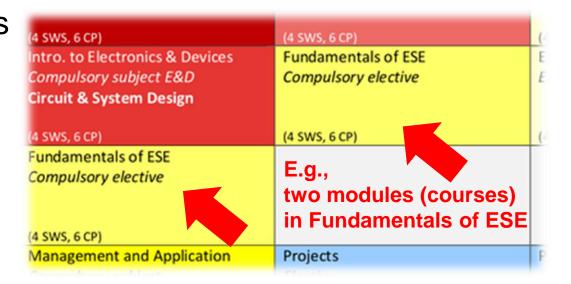
Jan Tünnermann

Selecting and Changing Courses



How many courses modules do I have to register?

- With few exceptions, every module contains one course.
- The number of modules in a certain section can be seen in the module handbook and the degree plan overviews:



Online at: http://ei.unipaderborn.de/studium/studienangebot/electricalsystems-engineering/curriculum/



Who controls the number of courses registered for a certain section of the degree program?

- In the past, it was in the students' own responsibility to not register more courses than required.
- Since a few months, the PAUL system is limiting the number of registrations technically.
- In the long term, this will improve on problems students encounter due to making wrong selections.
- In the short term, this leads to some problems and many questions.



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Common questions (1):

Can I participate in additional courses?

- Of course! If you take an examination there, the result will be shown on your final transcript. It will not be included in the GPA.
- However, you need to indicate to the examination office that a course will be taken as an additional examination before registering for the course!
- If you register it just somewhere, it needs to stay there and cannot be shifted later!



Common questions (2):

Can I transfer a course from one module to another?

This depends:

- No, if you have taken an examination there!
- Before that, you can of course deregister from one module and register the other module in the registration phase (may cost you a semester).





Common questions (3):

Can I drop a course and take another?

Again, it depends:

- No, if you have taken an examination there (with one exception shown in two slides)!
- Before that, you can of course deregister from one module and register the other module in the registration phase (may cost you a semester).
- You can always visit lectures, register and unregister in such cases during the registration phase.



Common questions (4):

I have failed an exam. Can I now take another course to replace it if there are more options?

- No, as stated in the previous points, this is not possible (with one exception shown on the next slides)!
- In general, if you attempt exams, you have to pass them eventually!



Common questions (4):

Where does section 8.3 of the examination regulations apply?

This paragraph allows you to drop one passed or failed module in a compulsory optional section!

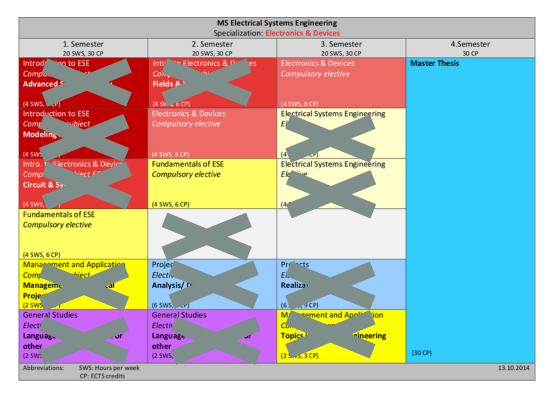




Common questions (4, continued):

Where does section 8.3 of the examination regulations

apply?!







Common questions (4, continued):

Where does section 8.3 of the examination regulations apply?

- Only when the exam was no repeated yet!
- Only if there is an alternative option available!
- Only once in the whole degree program!
- Only if you request it in advance of any replacement there!
- The dropped course cannot appear anywhere (also not as additional examination) on your transcript.





Best practices:

- Clear compulsory subjects as soon as possible!
 Fulfill stipulations, early.
- Decide early whether or not to take a course in a certain context (during the registration phases)!
- Perform all required registrations within the registration phase.
- Solve technical problems within the registration phase (visit Mr. Bober, his contact info is on our website).
- Look in the examination regulations, module handbook, website, etc.



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Best practices (continued):

- Indicate additional examinations to the examination office before taking the courses.
- In the case of problems, seek help early.



Thanks for your attention!